

## MID-MAINE WASTE ACTION CORPORATION

<b>Job Title: Auxiliary Operator II</b>	Section: Maintenance
Reports To: Operations & Maintenance Manager	Revision Date: March 8, 2013

### **FUNCTION**

Performs a variety of millwright/mechanic services to maintain facility physical condition and cleanliness. Fulfill a variety of material handling tasks. Upon qualification may fill in for Auxiliary Operator or Control Room Operator vacancies and absences.

### **DESCRIPTION:**

Duties include, but are not limited to:

1. On call position.
2. Cleans, paints, preserves and lubricates facility equipment.
3. Maintain support for facility Operators, Millwright/Machinist and E&I Technicians.
4. Assist in maintaining replacement and expendable part inventories.
5. Run errands for facility related matters.
6. Maintains facility equipment in good working order.
7. Performs material handling tasks.
8. Builds scaffolding, cleans up work areas, provides safety surveillance and supports job activities.
9. Rigs and operates various material handling equipment, such as skid steer, forklift, front end loader, bridge cranes and trucks.
10. Assist operation in the performances of operational duties as assigned, such as crane operation or fill in for Auxiliary Operator.
11. Operator of facility rolling stock as needed.
12. Assist in maintaining facility cleanliness.
13. Performs rolling stock and plant preventative maintenance.

14. Runs errands for facility-related matters.
15. Assists operations in the performances of operational duties as assigned, as crane operator or auxiliary operator watch stander by performing any of the duties described for that job title.
16. Provides on-the-job training.
17. Perform any of the following:
  - Plant equipment PM
  - Compressor service
  - Basic machining
  - Welding and fitting
  - Proper use of cutting torch
  - Basic pipe fitting
  - Metal fabrication
  - Painting
  - Equipment Repair and Replacement
18. Generates work orders as required.
19. Performs other duties as required.

REQUIREMENTS:

1. Speak, read, write and understand English.
2. Possess a valid Class ~~6~~+Maine vehicle license.
3. Ability to take, follow and give oral and written instructions.
4. Must be able to frequently climb ladders; enter confined spaces; climb to and work from elevated platforms, ladders and walkways at elevations of 75 feet and more; crawl through confined areas; work from man lifts; moderate to heavy lifting required. Ability to work outdoors in adverse weather conditions; climb vertical access ladders and stairwells; work in the plant in hot conditions; must be able to wear a respirator and use other personal protective equipment and other safety equipment as required.
5. Knowledge of safety rules and regulations.
6. High School diploma.
7. Possess required knowledge of Corporation policies and regulations.

8. Ability to effectively communicate with the public and maintain a working relationship with staff.
9. Ability to lead and participate in semi-skilled tasks which may involve considerable physical exertion for extended periods of time and under varying working conditions.
10. Must attain and maintain a State of Maine Boiler Operator High Pressure License within 1 year of hire.
11. Flexible with hours to perform unexpected clean-up, plowing and filling vacant positions.
12. One year's experience demonstrating the ability to learn and perform from among the following tasks:
  - Mechanical and equipment maintenance, repair or fabrication
  - Plant equipment PM
  - Compressor service
  - Basic machining
  - Welding and fitting
  - Proper use of cutting torch
  - Basic pipe fitting
  - Metal fabrication
  - Electrical trouble shooting
13. Ability to demonstrate knowledge and skills commensurate with experience.

#### STEP UP AND BREAK RELIEF REQUIREMENTS:

1. Must meet the Job Description Requirements of Auxiliary Operator in order to qualify to fill in for an Auxiliary Operator who is absent, and not on-site for part, or all of their shift.
2. Must meet the Job Description Requirements of Control Room Operator in order to qualify to Step Up and fill in for an Control Room Operator who is absent, and not on-site for part, or all of their shift.
3. Must have attained a State of Maine Boiler Operator High Pressure License and received plant specific Auxiliary Operator training in order to provide break relief for limited periods for an Auxiliary Operator who is on-site during such breaks and available to resume their duties as soon as called upon to do so.
4. Must have attained a State of Maine 4th Class Stationary Steam Engineers License and received plant specific Control Room Operator training in order to provide break relief for limited periods for a Control

Room Operator who is on-site during such breaks and available to resume their duties as soon as called upon to do so.